

**Office of the County Administrator**  
Historic Courthouse  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, New York 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

**Ryan Piche**  
*County Administrator*

**Dylan Soper**  
*Deputy County Administrator*



September 25, 2025

**TO:** Members of Finance & Rules Committee

**FROM:** Ryan Piche, County Administrator

**SUBJECT:** Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on ***Tuesday, September 30, 2025 immediately following the conclusion of the Health & Human Services Committee meeting*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

**Presentation:**

Budget Capital & Personnel – Ryan Piche, Budget Officer  
Dylan Soper, Deputy County Administrator

Health Insurance & Prescription Benefits Management – Matthew Roy, Insurance Director

**Resolutions:**

1. Payment of Legislators Expenses
2. Setting Time and Place for Public Hearing on Tentative Budget for Fiscal Year 2026
3. Reclassifying Position in the County Attorney's Office
4. Authorizing The Local and Regional Plans Under the Workforce Innovation and Opportunity Act of 2014
5. Authorizing an Employment Agreement with the Faculty Association of Jefferson Community College
6. Authorizing an Employment Agreement with the Jefferson County Sheriff's Employees Local 3089, Council 82, AFSCME, AFL-CIO
7. Appointing Director of Real Property Tax Services
8. Establishing the Position of Administrative Supervisor-Highway

9. Authorizing an Agreement with ESI Employee Assistance Group for an Employee Assistance Program
10. Authorizing an Agreement with UMR, Inc. for Administration of Jefferson County Health Benefits and Health Benefits Managed Care Services
11. Authorizing an Agreement with Pro Act, Inc. for Prescription Benefits Management
12. Authorizing a Joint Services Agreement with the Town of Alexandria for County Assessment Services Pursuant to Real Property Tax Law 1537
13. Authorizing a Joint Services Agreement with the Town of Clayton for County Assessment Services Pursuant to Real Property Tax Law 1537
14. Authorizing Amended Agreements with Sabre Demolition and Green 2 Green Consulting LLC and Amending the 2025 Budget in Relation to Demolition of the Deferiet Paper Mill and RESTORE NY Grant Funding

**General Services Committee Sponsored Resolutions:**

1. Amending the 2025 County Budget for the Airport Department Relative to Fuel
2. Authorizing an Agreement with McFarland Johnson for Parking Lot Construction Administration and Amending the 2025 County Budget and Capital Plan in Relation Thereto
3. Amending the 2025 County Budget in Relation to Buildings Department Accounts
4. Authorizing an Agreement and Amending the 2025 County Budget in Relation to the New York State Division of Homeland Security and Emergency Services FY 2023 Domestic Terrorism Prevention Program Grant
5. Amending the 2025 County Budget Relative to Correctional Facility Medical Expenses
6. Authorizing an Agreement with New York State Division of Criminal Justice Services Statewide Targeted Reduction of Intimate Partner Violence (STRIVE) Grant Award for the Jefferson County Sheriff's Office and Amending the 2025 Budget in Relation Thereto
7. Authorizing Agreements for The Governor's Traffic Safety Committee's Stop DWI High Visibility Enforcement Grant and Amending the 2025 County Budget in Relation Thereto

**Health & Human Services Committee Sponsored Resolutions:**

1. Amending the 2025 County Budget Relative to Public Health Accounts for Security

2. Authorizing an Agreement in Connection with New York State Department of Health County Emergency Medical Services Support Grant and Amending the 2025 County Budget in Relation Thereto

**Executive Session:**

1. Discussion regarding proposed, pending, or current litigation

**Informational Items:**

1. Revenue and Expenditure Spreadsheet
2. Monthly Department Reports:  
County Clerk  
Health Benefits

If any Committee Member has inquiries regarding agenda items, please do not hesitate to contact me.

RP:jdj

c:	Administration	County Clerk/Records Mgmt.	JCC
	Budget	Board of Elections	Purchasing/Ctrl Print.
	Clerk of the Board	Employ. & Training	Real Property Tax Serv
	County Attorney	Human Resources	County Treasurer
	County Auditor	Information Technology	
	County Clerk/Records Mgmt	Insurance	

***JEFFERSON COUNTY BOARD OF LEGISLATORS***

***Resolution No. \_\_\_\_\_***

Payment of Legislators' Expenses

By Legislator: \_\_\_\_\_

Whereas, The Finance & Rules Committee is responsible for examining and auditing claims made by members of the Board, and

Whereas, Claims in the amount of \$982.71 have been audited and deemed allowable.

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: \_\_\_\_\_

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Setting Time and Place for Public Hearing on Tentative Budget for Fiscal Year 2026

By Legislator: \_\_\_\_\_

Resolved, That, Pursuant to Section 359 of County Law, a public hearing on the Tentative Budget for County fiscal year 2026 be held before this Board of Legislators at 6:00 p.m. on the 12th day of November, 2025 in the Chambers of the Board of Legislators, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That notice of said public hearing be given in accordance with law.

Seconded by Legislator: \_\_\_\_\_

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State of New York     )  
County of Jefferson    ) ss.:

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Reclassifying a Position in the County Attorney's Office

By Legislator: \_\_\_\_\_

Whereas, The County Attorney's Office has an opportunity to hire an attorney presently employed by the County in the position of Social Services Attorney II, Grade 4, and

Whereas, A vacant position of Assistant County Attorney, Grade 5, exists within the County Attorney's Office, and

Whereas, In order to employ said attorney at the County Attorney's Office at a salary which is equivalent to the salary in the current position as a Social Services Attorney II, Grade 4, it would be necessary to upgrade the current vacant attorney position to Assistant County Attorney II, Grade 4, and

Whereas, Sufficient funds are available due to vacancies within the County Attorney's Office budget to accommodate a position reclassification for Position No. 1420012 in the department budget from Assistant County Attorney, Grade 5 to Assistant County Attorney II, Grade 4.

Now, Therefore, Be It Resolved, That Position No. 1420012 be reclassified from Assistant County Attorney, Grade 5 to Assistant County Attorney II, Grade 4.

Seconded by Legislator: \_\_\_\_\_

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State of New York     )  
County of Jefferson    ) ss.:

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing The Local and Regional Plans Under the Workforce Innovation and Opportunity  
Act of 2014

By Legislator: \_\_\_\_\_

Whereas, The Workforce Innovation and Opportunity Act of 2014 requires in Sections 106, 107, 108 and 232, Part 679, Subpart D of the Final Rules the development of a Local and Regional Plan every four years with updates every two years, and

Whereas, The plans have been available for a public comment period of no more than 30 days and have been recommend for submission by the Jefferson-Lewis Workforce Development Board and require approval by both the Jefferson County Board of Legislators and the Lewis County Boards of Legislators.

Now, Therefore, Be it Resolved, That the Jefferson County enter into agreements for the Local and Regional Plans for a term of July 1, 2025 through June 30, 2029, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to sign the above referenced agreements on behalf of the Jefferson County, subject to approval by the County Attorney as to the form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
County of Jefferson    ) ss.:

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Employment Agreement with the Faculty Association  
of Jefferson Community College

By Legislator: \_\_\_\_\_

Whereas, A tentative employment agreement between the County of Jefferson, the Trustees of Jefferson Community College, and the Faculty Association of Jefferson Community College for the period of September 1, 2025, through August 31, 2029, has been agreed to through collective negotiations between the County Legislature's representatives, College Trustees, and the Faculty Association.

Now, Therefore, Be It Resolved, That, pursuant to Article XIV of the New York State Civil Service Law, this Board does hereby ratify and approve said tentative agreement and authorizes the Chairman of this Board to execute said agreement on behalf of the County of Jefferson.

Seconded by Legislator: \_\_\_\_\_

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State of New York     )  
County of Jefferson    ) ss.:

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing an Employment Agreement with the Jefferson County Sheriff's Employees Local  
3089, Council 82, AFSCME, AFL-CIO

By Legislator: \_\_\_\_\_

Whereas, The attached employment agreement between the County of Jefferson and the  
Jefferson County Sheriff's Employees for the period of January 1, 2026, to December 31, 2030,  
has been reached through collective bargaining in accordance with Civil Service Law.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement, in the form  
hereto attached, with the Jefferson County Sheriff's Employees, and be it further

Resolved, That, Pursuant to Section 450 of County Law, the Chairman of the Board of  
Legislators be and is hereby authorized and directed to execute said agreement on behalf of  
Jefferson County.

Seconded by Legislator: \_\_\_\_\_

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby  
certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said  
County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting  
of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct  
copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day  
of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Appointing Director of Real Property Tax Services

By Legislator: \_\_\_\_\_

Resolved, Upon the recommendation of the County Administrator, and pursuant to Section 1530 of the Real Property Tax Law, Alexander W. Marchenkoff is hereby appointed as Director of Real Property Tax Services at Grade 5-A \$92,074, effective October 1, 2025, for a term of six years, said term to expire September 30, 2031.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Establishing the Position of Administrative Supervisor-Highway

By Legislator: \_\_\_\_\_

Whereas, The loss or departure of key personnel can cause significant disruption, instability, and a loss of institutional knowledge, thereby threatening the organization's operational effectiveness and strategic direction, and

Whereas, A structured succession plan is a critical risk management tool that ensures the smooth transition of key positions and the continuity of essential functions during times of change, and

Whereas, Proactively identifying and preparing future leaders through targeted development, mentorship, and training is essential for maintaining long-term viability and organizational confidence, and

Whereas, The Position of Administrative Supervisor-Highway requires unique knowledge of the workings of County Highway Departments, including specialized funding streams such as Consolidated Local Street and Highway Improvement Program (CHIPS), BRIDGE-NY, and Resiliency and Economic Development Initiative (REDI), and

Whereas, Jefferson County has appropriated funds in the 2025 Budget for Succession Planning (0199000 04965).

Now, Therefore, Be It Resolved, That Position 5010009, Administrative Supervisor-Highway be established upon the effective date of this Resolution, and be it further

Resolved, That upon the retirement of the employee currently occupying Position No. 5010008, Position No. 5010008 will be abolished.

Seconded by Legislator: \_\_\_\_\_

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State of New York     )  
County of Jefferson    ) ss.:

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Agreement with ESI Employee Assistance Group for an Employee Assistance Program

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Board of Legislators recognizes that its employees are its most valuable asset and is committed to their health, well-being, and productivity, and

Whereas, The Board acknowledges that employees may face personal challenges that can impact their work performance, safety, and overall quality of life, and

Whereas, An Employee Assistance Program (EAP) provides a confidential and valuable resource for employees and their families to receive professional assistance for a wide range of personal and work-related issues, and

Whereas, "TotalCare EAP" by ESI Employee Assistance Group includes confidential counseling, work-life benefits, legal and financial resources, wellness coaching, and professional development resources for employees and their families, as well as support services for managers and supervisors, and

Whereas, The proposal received for TotalCare EAP outlines an annual cost of \$21.16 per employee per year.

Now, Therefore Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an agreement, as well as any and all documents to effectuate the purposes of this Resolution, with ESI Employee Assistance Group for an employee assistance program, for the period of one-year for the cost of \$21.16 per employee, per year, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York     )  
County of Jefferson    ) ss.:

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Agreement with UMR, Inc. for Administration of Jefferson County Health Benefits  
and Health Benefits Managed Care Services

By Legislator: \_\_\_\_\_

Whereas, By Resolution No. 345 of 2022, The Board of Legislators authorized an agreement with UMR, Inc. to provide third party administration (TPA) of the County's Self-Funded Health Benefits Plan, and

Whereas, Jefferson County issued a Request for Proposals to provide third party administration for the County's Self-Funded Health Benefits Plan, and

Whereas, Following review of proposals submitted, Jefferson County and UMR, Inc. have tentatively agreed to the terms of an agreement for third party administration of the County's Self-Funded Health Benefits Plan, and

Whereas, For the period of January 1, 2026, through December 31, 2026, UMR, Inc. will provide TPA services at the rate of \$26.68 per contract, per month, and

Whereas, For the period of January 1, 2027, through December 31, 2027, UMR, Inc. will provide TPA services at the rate of \$27.49 per contract, per month, and

Whereas, For the period of January 1, 2028, through December 31, 2028, UMR, Inc. will provide TPA services at the rate of \$28.32 per contract, per month.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with UMR, Inc. for administration of the Jefferson County Health Benefits Plan during the period of January 1, 2026, through December 31, 2028, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute such agreement, including any additional or amended agreements for the provision of managed care or cost saving programs within the term of the agreement, with UMR, Inc. on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Agreement with Pro Act, Inc. for Prescription Benefits Management

By Legislator: \_\_\_\_\_

Whereas, By Resolution No. 48 of 2024, The Board of Legislators authorized an agreement with Pro Act, Inc. to provide prescription benefits management services, and

Whereas, Jefferson County issued a Request for Proposals to provide prescription benefits management for the County's Self-Funded Health Benefits Plan, and

Whereas, Following a review of proposals submitted, Jefferson County and Pro Act, Inc. have tentatively agreed to the terms of an agreement for administration of the County's prescription benefits for the County's Self-Funded Health Benefits Plan, and

Whereas, Pro Act, Inc. will provide prescription benefits management services with no administration fee and with 100% of the formulary rebates being submitted directly to Jefferson County, for the period of January 1, 2026, through December 31, 2028.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Pro Act, Inc. for prescription benefits management during the period of January 1, 2026, through December 31, 2028, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute such agreement, including any additional or amended agreements for the provision of prescription benefits management or cost saving programs within the term of the agreement with Pro Act, Inc. on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing a Joint Services Agreement with the Town of Alexandria for County Assessment  
Services Pursuant to Real Property Tax Law 1537

By Legislator: \_\_\_\_\_

Whereas, Pursuant to the New York State Real Property Tax Law 1537, an assessing unit and county shall have the power to enter into, amend, cancel, and terminate an agreement for appraisal services, exemption services or assessment services, and such agreement shall be considered an agreement for the provision of a "joint services" pursuant to New York State General Municipal Law Article G-5, and

Whereas, The Town of Alexandria desires the County to assume the duties of the Town Assessor on an interim basis for the purpose of providing exemption and assessment services through the staff at the County Office of Real Property Tax Services, and has enacted a resolution on September 17, 2025, and

Whereas, The Town will compensate the Couty \$20.00 per parcel for the first year of the agreement, and

Whereas, The Town will compensate the County an amount to be agreed upon by both parties for subsequent years, and

Whereas, The joint services agreement will be for the period of three years from October 1, 2025, through September 30, 2028, subject to two additional three-year extension periods upon written agreements of both parties.

Now, Therefore, Be It Resolved, that the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement with the Town of Alexandria for the aforementioned terms, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York     )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing a Joint Services Agreement with the Town of Clayton for County Assessment  
Services Pursuant to Real Property Tax Law 1537

By Legislator: \_\_\_\_\_

Whereas, Pursuant to the New York State Real Property Tax Law 1537, an assessing unit and county shall have the power to enter into, amend, cancel, and terminate an agreement for appraisal services, exemption services or assessment services, and such agreement shall be considered an agreement for the provision of a “joint services” pursuant to New York State General Municipal Law Article G-5, and

Whereas, By Resolution No. 346 of 2022, The Board of Legislators authorized a joint services agreement on an interim basis, whereby the County assumed the duties of the Town Assessor for the purpose of providing exemption and assessment services through the staff at the County Office of Real Property Tax Services, and

Whereas, Said shared services partnership has been successful, and has expired as of September 30, 2025, and

Whereas, Both parties recommend continuing the arrangement, and

Whereas, The Town will compensate the County on the basis of \$20.00 per parcel of the Town assessment roll properties for the first year of such agreement, and

Whereas, The Town will compensate the County an amount to be agreed upon by both parties for subsequent years, and

Whereas, The joint services agreement will be for the period of three years, from October 1, 2025, through September 30, 2028, subject to two additional three-year extension periods upon written agreements of both parties.

Now, Therefore, Be It Resolved, that the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement with the Town of Clayton for the aforementioned terms, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_



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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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***JEFFERSON COUNTY BOARD OF LEGISLATORS***

***Resolution No. \_\_\_\_\_***

Authorizing Amended Agreements with Sabre Demolition and Green 2 Green Consulting LLC and Amending the 2025 Budget in Relation to Demolition of the Deferiet Paper Mill and RESTORE NY Grant Funding

By Legislator: \_\_\_\_\_

Whereas, Jefferson County, the Village of Deferiet, Town of Wilna, Jefferson County Industrial Development Corporation, the Development Authority of the North Country, and New York State Empire Development are collaborating to revitalize and redevelop the Community of Deferiet, NY and the industrial site formerly known as the St. Regis Paper Mill (“Deferiet Paper Mill”), and

Whereas, Resolution No. 271 of 2022 recognized that the demolition and revitalization of the Deferiet Paper Mill (“The Project”) be in the best interest of the people of Jefferson County and supported a grant application for RESTORE NY funding for the purpose of the demolition and remediation, and

Whereas, Jefferson County, in collaboration with community partners, was awarded RESTORE NY funding from New York State Empire State Development (ESD) Corporation in the amount of \$8,572,986, and

Whereas, Resolution No. 111 of 2023 amended the budget related to the required RESTORE NY Grant local match funds of 10%, and

Whereas, Resolution No. 231 of 2023 authorized the execution of a project funding agreement with National Grid for the Economic Development Grant Program in the amount of \$300,000, and

Whereas, A Request for Proposals (RFP) was solicited for the demolition of the Project and Sabre Demolition was determined to be the lowest responsive bidder, and

Whereas, Resolution No. 24 of 2025 authorized an agreement with Sabre Demolition for the Demolition of the Deferiet Paper Mill in the amount of \$5,672,000, and

Whereas, Resolution No. 103 of 2025 authorized an agreement with Green 2 Green Consulting LLC for professional services associated with the Deferiet Paper Mill Redevelopment Project amount of \$108,470, and

Whereas, Resolution No. 148 of 2025 authorized an amended agreement with Sabre Demolition for an additional \$562,060 due to unforeseen buried structures and environmental issues, and

Whereas, Resolution No. 198 of 2025 authorized an additional amended agreement with Sabre Demolition for \$2,766,760 due to further additional unforeseen environmental remediation conditions, and

Whereas, Demolition projects of this scale and complexity inherently involve unpredictability, and as the project has progressed, uncovered buried structures and debris in previously inaccessible areas have determined a need to significantly increase the total amount of environmental waste being hauled from the site, and

Whereas, Such circumstances require further changes to Sabre Demolition’s contract for abatement, removal, and disposal, and additional environmental monitoring by Green 2 Green, totaling a cost increase of \$2,241,643, and

Whereas, A site review has determined that a line item for imported backfill can be reduced, making \$1,168,120 available to be transferred to cover a portion of these new costs, resulting in a net change order of \$1,059,948, and

Whereas, It is recommended to award all change orders to ensure the complete demolition and removal of all debris from the site, which necessitates an increase to the total contract price and an amendment to the County budget to cover the shortfall, and

Whereas, Additional RESTORE NY Grant funding, along with the National Grid Economic Development Grant Program funding in the amount of \$300,000, will need to be recognized to fund the increase in the contracts.

Now, Therefore, Be It Resolved, That Jefferson County authorizes change orders in the net amount of \$1,059,948 and to enter into an amended agreement with Sabre Demolition for the demolition of the Deferiet Paper Mill (Project Account: DEFERIET), and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute an amended agreement with Green 2 Green Consulting LLC for additional environmental monitoring, for an amount not to exceed \$13,575 (Project Account: DEFERIET), subject to approval of the County Attorney as to form and content.

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said amended Agreements, on behalf of the County, including any additional changes orders as recommended by the County Administrator, within the authorized level of appropriations, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2025 County Budget is hereby amended as follows:

**Increase:**

Revenue

20900600 93297	State Aid Other	\$267,615
20900600 92770	Unclassified Revenue	300,000

Expense

20698900 02060	Property Remediation	\$567,615
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Seconded by Legislator: \_\_\_\_\_

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State of New York     )  
County of Jefferson    ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_5th\_\_ day of August, 20 25 and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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Department	Revenue through end of August 2024	Revenue through end of August 2025	2025 Amended Budget August = 66.60%	2024 Revenue as % of 2024 BUD	2025 Revenue as % of 2025 BUD
1045 - General Items 01	\$128,555,870	\$129,877,852	\$112,148,555	77.98%	77.13%
1165 - District Attorney 01	\$480,681	\$492,845	\$735,526	44.75%	44.63%
1170 - Public Defender 01	\$666,016	\$327,420	\$696,771	105.81%	31.30%
1325 - Treasurers Department 01	\$12,090	\$15,443	\$27,639	40.64%	37.21%
1345 - Purchasing 01	\$17,286	\$54,251	\$53,280	23.05%	67.81%
1355 - Real Property Tax Services 01	\$479,744	\$467,142	\$365,956	85.39%	85.01%
1410 - County Clerk 01	\$1,308,703	\$1,382,246	\$1,484,847	56.49%	62.00%
1420 - County Attorney 01	\$516,593	\$584,804	\$582,002	79.23%	66.92%
1430 - Human Resources 01	\$73,471	\$10,110	\$5,994	57.40%	112.33%
1436 - Insurance Department 01	\$0	\$0	\$59,940	0.00%	0.00%
1450 - Board of Elections 01	\$54	\$79,360	\$53,478	5.68%	98.83%
1620 - Buildings 01	\$456,820	\$530,749	\$873,961	41.43%	40.45%
1680 - Information Technology 01	(\$507)	\$0	\$41,292	-0.82%	0.00%
2490 - Education 01	\$183,892	\$130,000	\$126,540	89.70%	68.42%
3110 - Sheriff - Criminal & Civil Div 01	\$468,026	\$540,415	\$789,251	65.43%	45.60%
3140 - Probation 01	\$697,256	\$121,530	\$590,099	64.86%	13.72%
3315 - STOP DWI Program 01	\$81,459	\$99,110	\$77,530	78.58%	85.14%
3410 - Fire & Emergency Management 01	\$599,559	\$583,369	\$636,455	69.38%	61.04%
3510 - Dog Control 01	\$13,778	\$13,181	\$306,463	3.51%	2.86%
3620 - Code Enforcement 01	\$133,791	\$166,872	\$155,261	65.26%	71.58%
4050 - Public Health 01	\$1,941,318	\$1,599,448	\$4,823,186	31.54%	22.09%
4310 - Mental Health Services 01	\$7,693,666	\$7,529,617	\$10,593,097	63.61%	47.34%
5610 - Airport 01	\$1,850,084	\$1,873,331	\$2,044,402	70.46%	61.03%
6010 - Social Services Administration 01	\$7,956,377	\$6,938,242	\$8,705,834	67.56%	53.08%
6070 - Services for Recipients 01	\$16,826,880	\$14,406,412	\$17,203,840	70.92%	55.77%
6510 - Veterans Service Agency 01	\$25,000	\$19,877	\$64,116	30.44%	20.65%
6540 - Consumer Affairs - County Seal 01	\$44,185	\$42,338	\$68,974	49.28%	40.88%
6772 - Office for the Aging 01	\$405,323	\$687,067	\$1,246,221	20.61%	36.72%
8020 - Planning 01	\$77,946	\$223,194	\$126,933	14.21%	117.11%
8730 - Forestry 01	\$0	\$70,435	\$26,640	NaN	176.09%
8989 - Public Benefit Agencies 01	\$0	\$250	\$0	NaN	#Error
8990 - Employee Benefits 01	\$0	\$0	\$26,640	0.00%	0.00%
8992 - Interfund Transfers 01	\$300,000	\$710,622	\$539,874	100.00%	87.66%
01 - General Fund	\$171,865,363	\$169,577,533	\$165,280,596	73.27%	68.33%
9003 - Highway 05	\$15,304,444	\$12,798,494	\$12,145,241	81.04%	70.18%
9004 - Road Machinery 10	\$2,090,843	\$2,143,385	\$1,378,168	102.89%	103.58%
9101 - Solid Waste - Recycling 15	\$3,796,613	\$2,993,169	\$3,274,445	84.59%	60.88%
9006 - Capital 20	\$8,647,248	\$26,300,902	\$58,565,144	11.39%	29.91%
1045 - General Items 21	\$1,269,999	\$122,632	\$935,200	14.79%	8.73%
6340 - Employment and Training 25	\$1,396,011	\$1,361,987	\$2,257,701	45.51%	40.18%
1436 - Insurance Department 35	\$2,398,740	\$2,086,471	\$1,696,135	91.18%	81.93%
9021 - Health Benefits 40	\$17,608,428	\$18,553,140	\$18,041,999	69.49%	68.49%
9023 - Occupancy Tax 50	\$176,777	\$154,389	\$345,220	38.07%	29.78%
9150 - Debt Service 55	\$1,470,393	\$1,475,365	\$1,489,817	57.86%	65.95%
Total All Funds	\$226,024,858	\$237,567,467	\$265,409,666	59.71%	59.61%

Department	Spending through end of August 2024	Spending through end of August 2025	2025 Amended Budget August = 66.60%	2024 Spending as % of 2024 BUD	2025 Spending as % of 2025 BUD
1010 - Legislative Board 01	\$827,301	\$822,734	\$989,343	61.40%	55.38%
1045 - General Items 01	\$30,829,596	\$31,593,581	\$34,513,916	60.70%	60.96%
1165 - District Attorney 01	\$1,734,654	\$1,854,195	\$2,343,395	55.80%	52.70%
1170 - Public Defender 01	\$1,099,885	\$1,319,308	\$1,806,960	51.09%	48.63%
1325 - Treasurers Department 01	\$460,918	\$574,266	\$659,307	63.27%	58.01%
1345 - Purchasing 01	\$355,391	\$380,156	\$416,564	53.35%	60.78%
1355 - Real Property Tax Services 01	\$618,413	\$658,801	\$849,466	51.62%	51.65%
1410 - County Clerk 01	\$1,288,521	\$1,321,083	\$1,451,301	59.54%	60.62%
1420 - County Attorney 01	\$1,794,701	\$2,046,191	\$2,416,757	52.96%	56.39%
1430 - Human Resources 01	\$410,278	\$377,531	\$442,478	59.87%	56.82%
1436 - Insurance Department 01	\$1,003,242	\$1,552,714	\$1,442,986	66.90%	71.66%
1450 - Board of Elections 01	\$1,437,022	\$720,950	\$865,163	79.92%	55.50%
1620 - Buildings 01	\$2,992,604	\$3,014,203	\$3,130,603	62.90%	64.12%
1680 - Information Technology 01	\$1,214,750	\$1,323,134	\$1,419,460	61.28%	62.08%
1910 - Special Items 01	(\$25,713)	\$5,126	\$1,531,288	-6.69%	0.22%
2490 - Education 01	\$5,753,460	\$5,855,755	\$4,090,083	95.58%	95.35%
3110 - Sheriff - Criminal & Civil Div 01	\$13,652,076	\$14,241,486	\$15,245,213	61.49%	62.22%
3140 - Probation 01	\$2,600,669	\$2,620,958	\$3,059,613	57.73%	57.05%
3315 - STOP DWI Program 01	\$36,002	\$47,459	\$77,530	26.17%	40.77%
3410 - Fire & Emergency Management 01	\$2,730,834	\$3,332,004	\$4,926,613	37.08%	45.04%
3510 - Dog Control 01	\$230,014	\$278,689	\$326,706	53.40%	56.81%
3620 - Code Enforcement 01	\$454,819	\$478,428	\$516,313	62.20%	61.71%
4050 - Public Health 01	\$4,597,261	\$4,917,184	\$6,886,047	50.61%	47.56%
4310 - Mental Health Services 01	\$9,316,350	\$8,734,104	\$13,888,422	54.94%	41.88%
5610 - Airport 01	\$3,069,498	\$3,174,623	\$2,839,331	72.98%	74.46%
6010 - Social Services Administration 01	\$12,984,009	\$14,167,944	\$16,584,704	57.72%	56.89%
6070 - Services for Recipients 01	\$30,017,653	\$29,932,643	\$34,753,305	62.01%	57.36%
6510 - Veterans Service Agency 01	\$124,176	\$129,433	\$143,999	57.01%	59.86%
6540 - Consumer Affairs - County Seal 01	\$128,290	\$135,480	\$156,124	59.68%	57.79%
6772 - Office for the Aging 01	\$1,690,660	\$1,985,901	\$2,211,056	50.43%	59.82%
8020 - Planning 01	\$369,121	\$1,328,697	\$1,352,670	29.72%	65.42%
8730 - Forestry 01	\$114,669	\$122,534	\$111,888	63.27%	72.94%
8989 - Public Benefit Agencies 01	\$1,549,473	\$1,932,432	\$1,779,843	74.73%	72.31%
8990 - Employee Benefits 01	\$4,394,183	\$4,623,003	\$4,701,960	65.75%	65.48%
8992 - Interfund Transfers 01	\$15,188,993	\$21,159,660	\$14,325,424	96.07%	98.37%
01 - General Fund	\$155,043,772	\$166,762,392	\$182,255,830	62.28%	60.94%
9003 - Highway 05	\$16,269,090	\$17,200,682	\$14,024,940	75.58%	81.68%
9004 - Road Machinery 10	\$3,207,302	\$3,141,356	\$2,665,491	71.41%	78.49%
9101 - Solid Waste - Recycling 15	\$4,130,782	\$3,734,249	\$4,086,869	72.05%	60.85%
9006 - Capital 20	\$42,795,322	\$56,741,560	\$65,998,905	46.66%	57.26%
1045 - General Items 21	\$1,914,350	\$1,601,916	\$3,485,970	19.71%	30.60%
6340 - Employment and Training 25	\$1,651,721	\$1,725,205	\$2,257,701	53.84%	50.89%
1436 - Insurance Department 35	\$1,081,365	\$1,103,129	\$1,696,135	41.10%	43.32%
9021 - Health Benefits 40	\$17,211,365	\$16,485,378	\$18,629,802	67.92%	58.93%
9023 - Occupancy Tax 50	\$474,300	\$439,300	\$611,620	102.15%	47.84%
9150 - Debt Service 55	\$1,424,425	\$1,127,850	\$1,489,817	56.05%	50.42%
Total All Funds	\$245,203,793	\$270,063,017	\$297,203,080	58.92%	60.52%

## Statement of County Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of July 1, 2025 through July 31, 2025 as follows:

### DMV Fees:

CC06	Retention	\$	96,954.23
CC05	Sales Tax Ret	\$	596.00
CC05	FS-6 Ret	\$	775.00
Total		\$	98,325.23

### Land Records Fees:

CC07	Recording Fees	\$	63,841.97
CC07	Filing Fees	\$	2,411.00
CC07	Passport Fes	\$	980.00
CC07	Photo Fees	\$	705.00
CC07	RETT	\$	517.00
CC07	RP5217 Ret	\$	3,528.00
CC07	Notary Ret	\$	380.00
CC07	NY Ed. Ret/RM	\$	1,306.00
CC07	UCC's	\$	1,320.00
CC07	Miscellaneous	\$	507.00
CC07	General Int.	\$	709.93
CC07	DMV Int.	\$	-
CC07	Cover Page Fee	\$	5,765.00
CC07	Overages	\$	285.35
CC07	Copy Fees	\$	4,343.04
CC07	E-Subscription	\$	6,226.50
Total		\$	92,825.79

### Court Record Fees:

CC08	Index Fees	\$	3,825.00
CC08	Misc. Court	\$	15.00
CC50	County Fines	\$	1,600.00
Total		\$	5,440.00

### Fees Collected for Other Depts.:

TR50	Stop DWI	\$	3,060.00
TO761	Deposit Into Court		
Total		\$	3,060.00

### Adjustments (Deductions):

CC06	DMV Online Revenue:	\$	55,813.65
CC07	Credit Cards	\$	12,496.76

CC07	Notaries:	\$	380.00
		\$	-
Total		\$	380.00

CC07	Incorporations:	\$	386.00
		\$	-
Total		\$	386.00

### Mortgage Tax Fees:

CC07	Expense	\$	34,943.00
CC07	Interest	\$	78.58
Total		\$	35,021.58

CC07	Tax Sale - Rec. Fees	\$	11,091.00
	Tax Sale - RETT	\$	4,194.00
	Tax Sale - Misc.	\$	-
Total		\$	15,285.00

### Total By Account

CC05	\$	1,371.00
CC06	\$	41,140.58
CC07	\$	99,299.61
CC08	\$	3,840.00
CC50	\$	1,600.00
PROJECT TR50	\$	3,060.00
TT61	\$	-
Total	\$	150,311.19

I received from Gizelle J. Meeks, Jefferson County Clerk the sum of:

\$

150,311.19

8/11/2025

Date



Jefferson County Treasurer/Deputy

# Statement of County Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of August 1, 2025 through August 31, 2025 as follows:

## DMV Fees:

CC06	Retention	\$ 40,405.47
CC05	Sales Tax Ret	\$ 564.50
CC05	FS-6-Ret	\$ 723.00
Total		\$ 41,692.97

## Land Records Fees:

CC07	Recording Fees	\$ 64,561.15
CC07	Filing Fees	\$ 2,700.00
CC07	Passport Fes	\$ 1,260.00
CC07	Photo Fees	\$ 855.00
CC07	RETT	\$ 404.00
CC07	RP5217 Ret	\$ 3,168.00
CC07	Notary Ret	\$ -
CC07	NY Ed. Ret/RM	\$ 1,250.00
CC07	UCC's	\$ 1,440.00
CC07	Miscellaneous	\$ 218.00
CC07	General Int.	\$ 1,092.54
CC07	DMV Int.	\$ -
CC07	Cover Page Fee	\$ 5,585.00
CC07	Overages	\$ 306.49
CC07	Copy Fees	\$ 2,687.25
CC07	E-Subscription	\$ 5,859.00
Total		\$ 91,386.43

## Mortgage Tax Fees:

CC07	Expense	\$ 34,943.00
CC07	Interest	\$ 130.92
Total		\$ 35,073.92

## Court Record Fees:

CC08	Index Fees	\$ 3,325.00
CC08	Misc. Court	\$ 2,550.00
CC50	County Fines	\$ -
Total		\$ 5,875.00

## Fees Collected for Other Depts.:

TR50	Stop DWI	\$ 500.00
TO761	Deposit Into Court	\$ -
Total		\$ 500.00

## Adjustments (Deductions):

CC06	DMV Online Revenue:	\$ -
CC07	Credit Cards	\$ 10,529.35
CC07	Notaries:	\$ -
Total		\$ -
CC07	Incorporations:	\$ 635.00
Total		\$ 635.00

CC07	Tax Sale - Rec. Fees	\$ -
	Tax Sale - RETT	\$ -
	Tax Sale - Misc.	\$ -
Total		\$ -

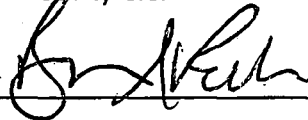
## Total By Account

	CC05	\$	1,287.50
	CC06	\$	40,405.47
	CC07	\$	115,296.00
	CC08	\$	5,875.00
	CC50	\$	-
PROJECT	TR50	\$	500.00
	TT61	\$	-
	<b>Total</b>	<b>\$</b>	<b>163,363.97</b>

I received from Gizelle J. Meeks, Jefferson County Clerk the sum of: \$

163,363.97

9/10/2025



Health Benefit Report - Expenditures through July 2025

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Accrual/ Rebates	Total	Adopted Budget
2025	2,267,609	2,235,937	2,196,719	2,559,453	1,980,592	2,174,964	2,538,851						-32,284	15,921,841	26,000,000
2024	1,921,916	1,974,502	2,172,724	2,387,400	2,806,454	2,094,421	2,487,230	2,432,222	2,037,901	2,343,581	2,201,250	1,911,667	-1,350,290	25,420,978	23,500,000
2023	1,725,821	2,063,382	2,335,068	1,949,665	2,152,515	2,147,317	1,942,590	2,355,616	2,204,520	2,022,029	1,887,991	1,747,627	-2,388,665	22,145,474	22,000,000
2022	1,537,896	1,842,588	2,730,790	1,241,092	1,899,488	1,836,289	1,723,927	2,195,618	1,714,200	1,848,532	1,832,888	1,823,947	-849	22,226,406	21,500,000
2021	1,391,643	1,360,776	1,840,634	1,111,871	1,724,818	1,979,876	1,644,478	1,148,699	1,904,488	1,740,311	1,952,912	1,736,020	913,753	20,450,280	22,500,000
2020	2,000,523	1,959,018	1,955,959	1,611,645	1,645,789	1,474,318	2,086,246	1,622,635	2,008,568	1,731,176	1,597,596	1,493,882	-1,543,303	19,644,052	21,100,000
2019	1,706,282	1,487,006	1,495,967	1,370,373	1,733,868	1,533,132	1,751,872	1,629,898	1,867,896	2,059,652	1,836,676	1,687,820	-625,042	19,535,402	22,100,000
2018	1,592,534	1,785,350	2,113,093	1,848,874	1,279,299	1,162,251	1,400,942	1,999,071	1,431,052	1,862,490	1,355,279	1,583,609	-967,059	18,446,785	21,500,000
2017	1,529,529	1,866,306	1,825,608	1,572,248	1,819,815	1,815,944	1,488,988	1,596,965	1,511,099	1,561,197	1,876,330	1,697,642	-188,804	19,972,868	21,500,000
2016	1,633,556	1,631,731	1,966,926	1,395,394	1,555,709	1,782,977	1,674,534	1,427,421	1,982,882	1,689,937	1,380,652	1,715,106	-174,186	19,662,639	19,500,000
2015	1,447,909	1,711,206	1,323,090	1,832,204	1,671,467	1,478,813	1,659,141	1,336,322	1,720,703	1,832,887	1,294,288	2,045,210	-1,169,591	18,183,649	17,950,000
2014	1,278,930	1,130,181	1,468,292	1,665,269	1,460,980	1,536,745	1,449,695	1,374,535	1,203,417	1,289,949	1,380,933	1,362,655	275,388	16,876,970	16,000,000
2013	579,446	894,308	1,505,686	1,533,248	1,273,873	1,186,989	924,809	1,435,050	1,133,361	1,286,329	1,208,752	1,523,899	702,604	15,188,353	16,000,000
2012	701,835	1,236,667	1,325,449	958,983	1,333,307	1,090,308	1,234,885	1,319,356	1,470,833	1,356,075	1,286,161	1,390,545	468,831	15,173,236	16,500,000
2011	1,299,479	1,252,851	1,326,540	1,150,034	1,174,784	1,306,781	1,133,739	1,046,098	1,173,697	1,337,826	1,057,304	1,347,532	-278,692	14,327,973	17,200,000
Monthly Average Percent	7.44%	8.11%	9.28%	7.91%	8.60%	8.20%	8.26%	8.38%	8.54%	8.76%	8.10%	8.43%	-2.37%		

**Estimated Cost Scenarios      2025 Budget      26,000,000**

**Average % compared to rest of years**

<b>2018-2024 Average Cost percentage by month/year total</b>	60.12%	
<b>Estimated 2025 Cost</b>	26,484,482	(484,482)
<b>2024 Cost percentage by month/year total</b>	59.67%	
<b>Estimated 2025 Cost</b>	26,681,744	(681,744)
<b>Straight 12 Month Cost by average month to date</b>	26,648,524	(648,524)